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# 2025 Graduate School Admission Guidelines

## Special Admission for International Students

### (Fall Semester - New & Transfer Students, Outside the Quota)

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General Graduate School  
Graduate School of Culture, Tourism and Welfare



Graduate School of Singyeongju University

| Category                                      | Degree   | Field                        | Department                                                                | Major                                                                                                        | Number of Students |
|-----------------------------------------------|----------|------------------------------|---------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------|--------------------|
| General Graduate School                       | Doctoral | Humanities & Social Sciences | Department of Tourism, Department of Cultural Heritage Studies            |                                                                                                              | 00명                |
|                                               |          | Engineering                  | Department of Industrial Safety and Health Engineering                    |                                                                                                              | 00명                |
|                                               |          | Natural Sciences             | Department of Beauty, Health and Fragrance Studies                        |                                                                                                              | 00명                |
|                                               | Master's | Humanities & Social Sciences | Department of Tourism, Department of Cultural Heritage Studies            |                                                                                                              | 00명                |
|                                               |          | Engineering                  | Department of Industrial Safety and Health Engineering                    |                                                                                                              | 00명                |
|                                               |          | Natural Sciences             | Department of Beauty, Health and Fragrance Studies, Department of Nursing |                                                                                                              | 00명                |
| Graduate School of Culture, Tourism & Welfare | Master's | Arts & Physical Education    | Department of Culture and Arts                                            | Music Major, Instrument Craft Major                                                                          | 00명                |
|                                               |          | Humanities & Social Sciences | Department of Tourism and Food Service Industry                           | Travel, Aviation & Convention Major, Hotel & Food Service Management Major, Global Business Management Major | 00명                |
|                                               |          |                              | Department of Social Welfare                                              |                                                                                                              | 00명                |

※ Foreign students may enroll in bilingual or English-taught programs. (They may be admitted beyond the regular admission quota, with no limit on the number of students.)

※ Classes exclusively for foreign students are conducted during the daytime.

## 2

## Admissions Schedule

| Category                                           | Schedule                                            |                                         |                                          |                                           |                                          |                                           | Remarks                                                                                                                                                                               |
|----------------------------------------------------|-----------------------------------------------------|-----------------------------------------|------------------------------------------|-------------------------------------------|------------------------------------------|-------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                                    | 1st                                                 | 2nd                                     | 3rd                                      | 4th                                       | 5th                                      | 6th                                       |                                                                                                                                                                                       |
| Application & Document Submission                  | May 8 (Thu)<br>– May 12<br>(Mon), 2025              | May 13 (Thu)<br>– May 29<br>(Thu), 2025 | May 30 (Fri)<br>– June 13<br>(Fri), 2025 | June 16 (Mon)<br>– June 30<br>(Mon), 2025 | July 1 (Tue)<br>– July 15<br>(Tue), 2025 | July 16 (Wed)<br>– July 30<br>(Wed), 2025 | ■ Submission to the Graduate School / the Office of International Affairs                                                                                                             |
| Documents / interview will be reviewed as received | Rolling admission                                   |                                         |                                          |                                           |                                          |                                           |                                                                                                                                                                                       |
| Announcement                                       | By May 13<br>(Tue),<br>5:00 PM                      | By May 30<br>(Fri),<br>5:00 PM          | By June 16<br>(Mon),<br>5:00 PM          | By July 1<br>(Tue),<br>5:00 PM            | By July 16<br>(Wed),<br>5:00 PM          | By July 31<br>(Thu),<br>5:00 PM           | ■ Individual notification<br>■ Issuance of acceptance letter                                                                                                                          |
| Tuition Payment                                    | Must be completed within 7 days of invoice issuance |                                         |                                          |                                           |                                          |                                           | ■ Payment must be made to the designated bank or the university's Finance and Accounting Team.<br>■ Failure to pay within the tuition payment period will result in disqualification. |

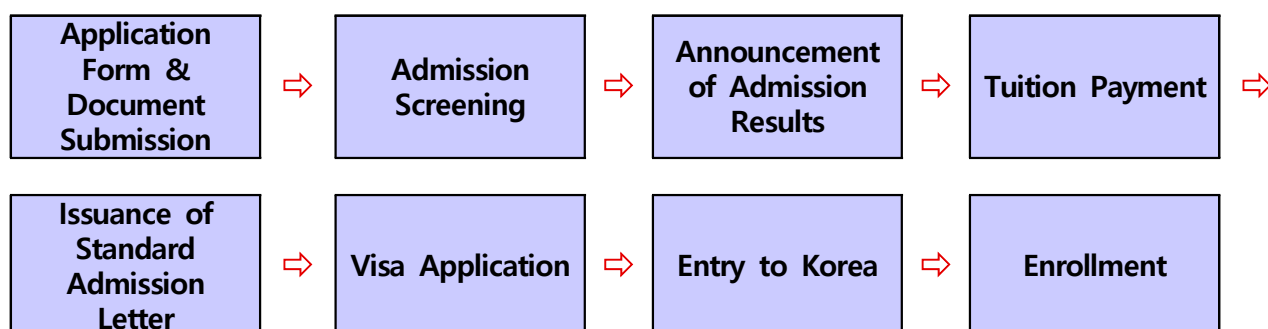
※ The admission schedule is subject to change according to the policies of the Graduate School and the Office of International Affairs.

※ **Document Submission Address : (Postal Code) 38063, Graduate School or Office of International Affairs, Main Building, Singyeongju University, 516 Taejong-ro, Gyeongju-si, Gyeongsangbuk-do, Republic of Korea**

## 3

## Application Procedure and Method

### ① Application Procedure



### ② Application Method

- 1) Applicants must submit the completed application form (in the prescribed format of the university) and all required documents within the designated application period.
- 2) Applicants who are deemed ineligible based on their documents will be notified individually, and any missing documents must be supplemented within the document submission period.
- 3) As the screening process is based on document evaluation, all application procedures can be completed by postal mail.

## 4

## Eligibility and Language Proficiency Requirements

## ① Eligibility Requirements

| Program         | Eligibility                                            | Academic Requirements                                                                                                                                                                                                                                                                                                                                                                |
|-----------------|--------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Master's</b> | Applicants whose both parents are non-Korean nationals | <ul style="list-style-type: none"> <li>Applicants and both parents must be of foreign nationality.</li> <li>Must submit:               <ul style="list-style-type: none"> <li>- Certificate of (expected) graduation from a university (domestic or overseas)</li> <li>- Official transcript of all university coursework</li> </ul> </li> </ul>                                     |
| <b>Doctoral</b> |                                                        | <ul style="list-style-type: none"> <li>Applicants and both parents must be of foreign nationality.</li> <li>Must submit:               <ul style="list-style-type: none"> <li>- Certificate of (expected) graduation from both university and graduate school (domestic or overseas)</li> <li>- Official transcripts from both university and graduate school</li> </ul> </li> </ul> |

※ Applicants with dual nationality or stateless status are not eligible to apply.

## ② Language Proficiency Requirements

| Category             | Educational Qualifications and Requirements                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|----------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Korean Track         | <ul style="list-style-type: none"> <li>TOPIK Level 2 or higher</li> <li>SU-TOPIK (Singeongju University Korean Language Proficiency Test) Level 2 or higher</li> <li>Completion of Level 2 or higher in the Social Integration Program or a pre-evaluation score of 41 or above (equivalent to TOPIK Level 2)</li> <li>Completion of Sejong Institute Korean Course Beginner Level 2 or higher (equivalent to TOPIK Level 2)</li> </ul> <p>※ <b>NOTE</b></p> <ul style="list-style-type: none"> <li>Applicants admitted with TOPIK Level 2 or equivalent must complete at least 300 hours of Korean language training within the first year</li> <li>Before graduation, applicants must obtain TOPIK Level 4 or higher (TOPIK Level 3 for Arts and Sports majors)</li> </ul> |
| Bilingual Track      | <ul style="list-style-type: none"> <li>Language Requirements Before Admission: None</li> <li>Post-admission Requirement:               <ul style="list-style-type: none"> <li>- Must complete 300 hours of Korean language training at Singyeongju University's Global Language Institute</li> <li>- Korean language proficiency required for graduation will follow graduate school regulations and university guidelines for international students</li> </ul> </li> </ul>                                                                                                                                                                                                                                                                                                 |
| English-Medium Track | <ul style="list-style-type: none"> <li>Language Requirements Before Admission (any of the following):               <ul style="list-style-type: none"> <li>TOEFL PBT 530 / CBT 197 / iBT 59 or higher</li> <li>IELTS 5.5 or higher</li> <li>CEFR Level B2</li> <li>TEPS 601 or NEW TEPS 202 or higher</li> </ul> </li> </ul> <p>※ <b>EXCEPTION</b></p> <ul style="list-style-type: none"> <li>Applicants who are nationals of English-speaking countries or have completed secondary and/or higher education in English in such countries               <ul style="list-style-type: none"> <li>→ Proof of graduation (e.g., graduation certificate) must be submitted to be recognized as meeting the English language requirement</li> </ul> </li> </ul>                    |

※ Subject to adjustment in accordance with the 'Visa Issuance and Residence Management Guidelines for International Students'.

| Program                                     | Required Documents                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Remarks |
|---------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|
| <b>Master's /<br/>Doctoral</b>              | 1. One completed application form (designated format)<br>2. Certificate of (expected) graduation from undergraduate program and full academic transcript (for Master's degree applicants)<br>3. Certificate of undergraduate and (expected) graduate school graduation (for Doctoral degree applicants)<br>4. Full academic transcripts from both undergraduate and graduate programs (for Doctoral degree applicants)<br>5. Certificate issued by a government agency proving family relationship of applicant and parents (e.g., for Chinese applicants: a copy of Hukou)<br>6. Copy of Alien Registration Card issued by the Korean government (for residents in Korea)<br>7. Immigration records of applicant and parents (if applicable)<br>8. Korean language proficiency certificate (e.g., TOPIK level 4 or higher)<br>9. English proficiency certificate (only for applicants to the English-track program)<br>- TOEFL 530 (CBT 197, iBT 71), IELTS 5.5, CEFR B2, TEPS 600 or higher<br>10. Letter of recommendation from academic advisor (for final year students at our university), and proof of financial ability (certificate of bank balance over KRW 16 million, maintained for at least one month from the date of submission)<br>11. Certificate of employment or business registration of the financial guarantor<br>12. Income certificate or property tax payment certificate of the financial guarantor<br>13. Financial support plan (designated format)<br>14. Other necessary documents (as requested) |         |
| <b>Master's<br/>(E-Visa<br/>Applicants)</b> | 1. One completed application form (designated format)<br>2. Photo<br>3. Copy of passport<br>4. Identification documents (of both applicant and parents)<br>5. Certificate of residence or document proving relationship<br>6. Bank balance certificate (showing a minimum of 20 million KRW)<br>7. Birth certificate<br>8. Academic verification authenticated by the Embassy<br>(transcripts and graduation certificates)<br>9. Certification of Financial Support for International Students                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |         |

- ※ Graduation certificates, certificates of completion, and academic transcripts must be authenticated with an Apostille issued by the government authority of the issuing country.
- ※ For countries not party to the Apostille Convention, these documents must be verified by the Korean consulate in the applicant's country or by the embassy/consulate of the applicant's country in Korea.
- ※ All documents written in foreign languages must be accompanied by a Korean translation, and items 2, 3, 4, and any other required documents must be notarized.
- ※ Applicants to the English-track program must submit document No. 9. (Document No. 8 is not applicable.)
- ※ If any submitted documents are found to be forged or falsified, admission will be revoked even after acceptance or enrollment.
- ※ Translations for notarization must be in either Korean or English.
- ※ Additional documents may be requested to verify the applicant's eligibility if needed.
- ※ Detailed requirements for submitted documents are subject to change based on the 'Guidelines for Visa Issuance and Stay Management for International Students.'

### ① Selection Criteria and Method

#### A. Evaluation Components

| Program  | Screening Method | Evaluation Criteria                                                                       | Total |
|----------|------------------|-------------------------------------------------------------------------------------------|-------|
| Master's | Document Review  | Motivation for Application, Study Plan, Research Commitment, Academic Ability, and Others | 100   |
| Doctoral | Document Review  |                                                                                           |       |

※ For applicants who are expected to graduate, only the academic records completed up to the application deadline will be considered for evaluation.

#### B. Special Notes on Evaluation

※ For overseas Koreans and international applicants (only those from foreign universities), the interview may be waived. In this case, the interview score will be replaced with the document screening score.

#### C. Selection Method

a) Applicants are selected in descending order based on their total evaluation scores, categorized by graduate school, degree program, and academic field.

b) In the case of a tie:

Doctoral Program – General Admission: Selection is based on undergraduate GPA, graduate GPA, and the score for the study plan and motivation.

Master's Program – General Admission: Selection is based on undergraduate GPA and the score for the study plan and motivation.

D. To fill vacant seats due to non-registration, a waitlist of alternate candidates will be drawn up in order of score. The number of alternates will be determined during the admissions process.

E. International applicants whose both parents are foreign nationals, or overseas Koreans who have completed the equivalent of elementary, middle, high school, and university education entirely outside Korea, may be admitted under the special quota system (not included in the regular quota).

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### Important Notes for Applicants

- A. The university is not responsible for any disadvantages caused by errors in the application form or missing documents.
- B. Submitted documents cannot be corrected, and neither the documents nor the application fee will be returned.
- C. If any fraudulent behavior is discovered, admission and enrollment will be canceled.
- D. Applicants who are expected to graduate must submit their graduation certificate before the start of the semester. Failure to do so may result in cancellation of admission due to disqualification.
- E. Applicants who submit materials related to their chosen department (major)—such as portfolios, certifications, career records, or awards—during the document screening may receive additional points in the major-related evaluation.
- F. Applicants whose previous (undergraduate or master's) major is not the same as the intended major may be required to complete prerequisite courses.
- G. Only mail that arrives by the deadline will be accepted.
- H. Matters not specified in these guidelines will be handled according to the graduate school's admission policy and, in the case of international students, the regulations on foreign students.

## 8

### Announcement of Successful Applicants and Registration

- A. Notification of Results: Successful applicants (including those on the waiting list) will be notified individually or through the university's graduate school website.
- B. Issuance of Admission Certificate: Accepted applicants will receive an official certificate of admission.
- C. Registration: Tuition must be paid within 7 days of receiving the invoice.
  - Payment should be made to the designated bank or through the university's Finance and Accounting Office.
  - Failure to pay within the registration period will result in cancellation of admission.

## 9

### Withdrawal of Enrollment and Tuition Refund

- A. If an applicant has been admitted and registered at our university but decides to forgo enrollment due to reasons such as admission to another university and requests a refund, the full amount of the paid tuition will be refunded if the request is made within the designated refund period. However, if the request is made after the refund period, the refund will be processed in accordance with the Ministry of Education's regulation, 'Regulations on School Tuition and Admission Fees.'
  - B. How to Apply : Applicants must complete the Tuition Refund Application Form, which can be downloaded from the Graduate School website's Resources section. After filling it out, they must submit it along with the required documents by FAX (054-770-3565) or email (young@gu.ac.kr). It is the applicant's responsibility to confirm that the documents have been successfully received.
  - C. Required Documents
    - If the student is applying directly : Tuition Refund Application Form / A copy of the student's ID
    - If a parent is applying on behalf of the student : Tuition Refund Application Form / A copy of the parent's ID / student's ID
- ※ Note: Any remittance fee incurred during the refund process will be deducted from the refunded amount.

- A. Doctoral Program: KRW 150,000  
 B. Master's Program: KRW 150,000  
 C. However, the application fee for overseas Koreans and international applicants (limited to those from foreign universities) will be handled separately and included in the tuition invoice.

※ Please make sure to deposit the application fee under the applicant's name (in Korean or English).  
 ※ A deposit confirmation receipt must be submitted along with the application.

|                              |                                                         |
|------------------------------|---------------------------------------------------------|
| <b>BANK</b>                  | IM BANK<br>(FORMERLY KNOWN AS DAEGU BANK)               |
| <b>BANK ADDRESS</b>          | (2310, DALGUBEOL-DAERO, SUSEONG-GU, DAEGU, SOUTH KOREA) |
| <b>ACCOUNT NUMBER</b>        | 504-10-134249-6                                         |
| <b>ACCOUNT HOLDER'S NAME</b> | 신경주대학교 (SINGYEONGJU UNIVERSITY)                         |
| <b>SWIFT CODE</b>            | DAEBKR22                                                |

D. Refund of Application Fee

Once the application has been submitted, it cannot be canceled, and the application fee is non-refundable.

## ① Scholarship System

| Scholarship Name                  |   | Eligibility                                                                                                                                           | Amount         | Period        | Applicable Program  |
|-----------------------------------|---|-------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|---------------|---------------------|
| Academic Excellence Scholarship   |   | • Top student by GPA in each graduate school per semester                                                                                             | 50% of tuition | That semester | Master's            |
| Alumni Scholarship                |   | • Graduates of Singyeongju University with an admission score of 70/100 or above<br>• GPA of 3.0 or higher in previous semester                       |                |               |                     |
| Sibling Scholarship               |   | • Siblings enrolled simultaneously (one must be currently enrolled)<br>• Admission score of 70/100 or above GPA of 3.0 or higher in previous semester |                |               |                     |
| International Student Scholarship |   | • International students with an admission score of 70/100 or above (Master's program only)                                                           | 30% of tuition | That semester | Master's / Doctoral |
| International Student Scholarship | A | • Enrolled international students with GPA of 4.0 or above and TOPIK level 6 or IELTS 6.0+                                                            | 50% of tuition |               |                     |
| International Student Scholarship | B | • GPA of 3.5 or above and TOPIK level 4 or IELTS 6.0+                                                                                                 | 30% of tuition |               |                     |
| International Student Scholarship | C | • GPA of 3.0 or above and TOPIK level 3 or IELTS 5.5+                                                                                                 | 20% of tuition |               |                     |
| Admission Scholarship             |   | • Admission score of 70/100 or above<br>• GPA of 3.0 or higher in previous semester                                                                   | 30% of tuition |               |                     |

※ Scholarships cannot be combined (no overlapping benefits).

## ② Tuition Fee by Academic Field (Per Semester)

| Program Type                                  | Field                        | Tuition (KRW) | Scholarship(KRW) | Amount to be paid(KRW) |
|-----------------------------------------------|------------------------------|---------------|------------------|------------------------|
| Graduate School                               | Humanities & Social Sciences | 3,948,000원    | 979,000원         | 2,969,000원             |
| Graduate School                               | Engineering                  | 5,075,000원    | 1,317,000원       | 3,758,000원             |
| Graduate School                               | Natural Sciences             | 4,868,000원    | 1,255,000원       | 3,613,000원             |
| Graduate School (Doctoral)                    | Humanities & Social Sciences | 4,383,000원    | 1,109,000원       | 3,274,000원             |
| Graduate School (Doctoral)                    | Engineering                  | 5,619,000원    | 1,480,000원       | 4,139,000원             |
| Graduate School (Doctoral)                    | Natural Sciences             | 5,387,000원    | 1,410,000원       | 3,977,000원             |
| Graduate School of Culture, Tourism & Welfare | Arts & Physical Education    | 3,651,000원    | 890,000원         | 2,761,000원             |
| Graduate School of Culture, Tourism & Welfare | Humanities & Social Sciences | 4,438,000원    | 1,126,000원       | 3,312,000원             |

### ① Dormitory Overview



| Category          | Details                                                                                                           |
|-------------------|-------------------------------------------------------------------------------------------------------------------|
| Capacity          | 426 residents                                                                                                     |
| Room Type         | Double occupancy (2 persons/room)                                                                                 |
| Room Furnishings  | Bed, desk, bookshelf, chair, wardrobe, etc.                                                                       |
| Shared Facilities | Wi-Fi, shower rooms, restrooms, laundry room, washing room, lounge (convenience store), etc.                      |
| Dormitory Fee     | KRW 1,050,000 for 6 months<br>※ Meals not included : dormitory fees are subject to change (to be announced later) |

### ② Dormitory Inquiry

※ For further details, please contact the Dormitory Administration Office : +82-54-770-9900

# 13

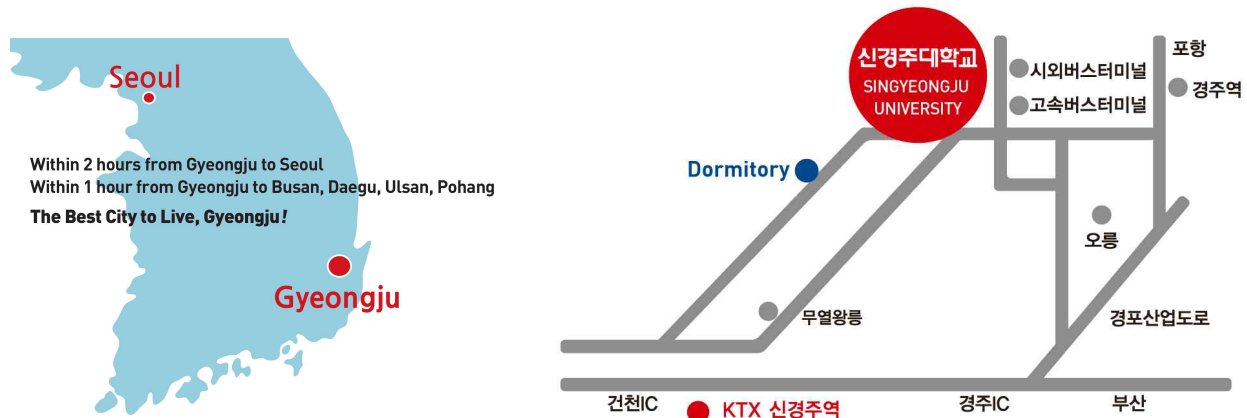
## Transportation Guide & Contact Information

### ① Local Bus Information

| Transportation     | Boarding Location                                  | Drop-off Location                    |
|--------------------|----------------------------------------------------|--------------------------------------|
| Bus No. 50, 51, 70 | City bus stop in front of the Express Bus Terminal | In front of the university main gate |

### ② Direction to the University

Please refer to the map below to visit our campus



### ③ Contact Information

- A. Department in Charge : Graduate School, Singyeongju University
- B. Address : 1st Floor, Main Building, Singyeongju University, 516 Taejong-ro, Gyeongju-si, Gyeongsangbuk-do, Republic of Korea
- C. Contact : Tel. 054-770-3547      Fax. 054-770-3566      E-mail. ka4494@gu.ac.kr